



BUBBENHALL PARISH COUNCIL

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CV3 2AT

Minutes of the Bubbenhall Parish Council Annual Meeting held in the Village Hall, Bubbenhall, on Tuesday, 9th May 2017 following the Annual Assembly

Present: Cllr S Haynes (Chair)
Cllr Win Nwachukwu
Cllr Bob Powell
Cllr J Shattock
Cllr J Lucas
Cllr C Pilgrim

Jane Fleming (Clerk)
Members of Public 1

1. Election of Chairman

Cllr Haynes announced he would not be standing for Chair this year. Cllr J Lucas was elected as the new Chairman of Bubbenhall Parish Council.

2. Record of members present

Six members were present at the meeting

3. To receive apologies and reasons for absence

Apologies were received from Cllr S Baker, Cllr P Redford (WDC) and Cllr W Redford (WCC)

4. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.

None received

5. To receive the Chairman's Declaration of Acceptance of Office

The Chair signed the declaration of acceptance of office.

6. Election of Vice Chairman

The Parish Council elected Cllr Baker as of Vice-Chairman of Bubbenhall Parish Council

7. To appoint Representatives to Sit on Outside Bodies

WALC: Cllr Nwachukwu

Village Hall Committee: Cllr Lucas

Emergency Planning Committee: Cllr Powell

Recreation & Youth Space: Cllr Baker

Liaison Committee: Cllr Lucas, Cllr Win Nwachukwu and Cllr Haynes.

Rural East: Cllr Powell and Cllr Pilgrim

Signed
Chair:

Neighbourhood Plan: Cllr Haynes and Cllr Shattock
The Community Group: Cllr Lucas and Cllr Shattock

8. To Agree Dates of and Venue for Council Meetings for the year.

Dates for 2018 were agreed and can be found on Parish Council website

9. To agree Cheque signatories and sign appropriate Bank Mandates

Cheque signatories were agreed and bank mandates for new signatories will be prepared.

10. To receive a report on statement of finances at 31st March and a list of the assets

The Clerk reported the financial statement and asset register, circulated to councillors prior to the meeting

11. To approve following Accounts for Payment: Insurance premium.

The Council discussed the insurance policy quotes and agreed to renew the policy with Aon with a three year agreement.

Signed
Chair: